



Almond Acres Charter Academy

Community Board Member Description

Almond Acres Charter Academy is a public, tuition-free K-8 school that employs credentialed teachers and administers state-mandated testing to provide families in northern SLO County an additional choice in public education. Open to all students in all communities, the school is currently located in San Miguel and moving to Paso Robles for the 2021-22 school year. AACA's mission is to help students succeed academically and socially by educating the whole child: heart, mind, body and soul. We grow great kids!

Board Description

The Almond Acres Charter Academy (AACA) is governed by a Board of Directors. The Board of Directors is ultimately responsible for the operation and activities of the School. The Board of Directors is governed in its operations and its actions by the Corporate Bylaws of the organization which is consistent with the Charter, the Charter Schools Act and all other applicable laws. The primary methods for executing their responsibilities are to create, adopt, and monitor a long-term strategic plan and associated budget, and to employ and evaluate the Executive Director of AACA.

The Board of Directors consists of nine (9) members. Board of Director nomination, selection, and election follows the Bylaws. Each elected member serves a three-year term. Following the Founding Board, terms are staggered so that there is not more than 1/3 of the Board that has less than 1 year of experience at any time. Board members are not subject to a limit on the numbers of terms they may serve.

The parent/guardian members who wish to be elected to the Board of Directors are nominated and elected by the Program Site Council (PSC). The community members of the Board are nominated by a Nomination Committee created by the Board of Directors. After nomination, the Board of Directors interview the potential members and then appoint the chosen community members to the Board.

The Board of Directors is made up of:

- Five (5) community members
- Three (3) parents/guardians of an AACA student
- One (1) representative from the San Luis Obispo County Office of Education Board of Trustees

Board Member Duties

The basic duties of each AACCA Board member are fairly simple and only require dedication and commitment to the success of the school, it's students, parents, faculty and staff. Above all else being a board member is something that requires a service driven attitude in conjunction with a position of responsibility and authority. Board members of AACCA pride themselves on showing up on a consistent basis to serve the school and the community it lives in. All that said, some of the essential duties that are required of an AACCA board member are as follows:

- Attend regularly scheduled monthly board meetings
- Attend occasional special board meetings
- Attend occasional special events
- Uphold and support the mission of the AACCA Charter
- Oversee the implementation of the AACCA Charter
- AACCA Fund Development
- Community Engagement
- Participate in subcommittees as needed
- Approve and monitor the school budget, fiscal reports, and fiscal practices
- Approve all contracts and expenses over \$5,000
- Receive and review the annual independent financial audit
- Approve and monitor the school's facility arrangements and plans
- Hire the Executive Director
- Oversee and evaluate the Executive Director
- Hire AACCA employees upon recommendation of the Executive Director
- Employee action upon recommendation of the Executive Director
- Approve Board Policy
- Approve and ensure implementation of the educational and operational policies of the school
- Participation in dispute resolution when necessary
- Participation in student expulsion hearings
- Approval of check registry
- Strategic planning

Community Board Member Qualifications

Being a Community Board member is a rewarding experience and a great way to give back to both your community and Almond Acres. There have been several community board members over the years with many of them still retaining a seat. Being a board member of AACCA is fun, challenging, rewarding and comes with commitment and accountability that is well received and respected by the families that the school serves as well as the community. It's not difficult to be a community board member, but there are some basic qualifications and qualities that need to be met in order to be considered.

Members of the Board of Directors shall have experience in one or more areas: Education, School Administration, School Finance, Corporate Structure, Fiscal Management, Legal Compliance, Leadership and Fundraising.

As a Community Board member you must NOT be the parent/guardian of an actively enrolled student at AACCA.